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**CITY OF GAITHERSBURG
MINUTES OF THE DECEMBER 18, 2006
HISTORIC DISTRICT COMMISSION MEETING**

A meeting of the Historic District Commission was called to order at 8:30 p.m., Chair Katz presiding. Commissioners present: Alster, Marraffa, Schlichting and Sesma. Staff present: City Manager Humpton, Planner Marsh and Executive Assistant Stokes.

After Executive Session Announcement

A closed meeting was held by the Historic District Commission of the City of Gaithersburg on Monday, December 4, 2006, at approximately 9:45 p.m., pursuant to a motion adopted unanimously. The meeting was closed pursuant to Section 10-508(a)(7), State Government Article of the Annotated Code of Maryland, to consult with counsel to obtain legal advice. The topic to be discussed is the standard of review and evidentiary consideration required under Maryland law as related to decisions of administrative agencies. Present at the meeting were Chair Katz, Commissioners Alster, Edens, Marraffa, Schlichting, Sesma and City staff. Upon conclusion of the discussion, the closed meeting was adjourned at approximately 10:05 p.m.

APPROVAL OF MINUTES

Motion was made by Commissioner Alster, seconded by Commissioner Marraffa, that the minutes of a Historic District Commission meeting held December 4, 2006, be approved.

Vote: 5-0

CERTIFICATES OF APPROVAL

- **HAWP-99A (Amended) - Applicant: Alfred Riley, 10 Brookes Avenue, Conversion of Residence to Office, Install Parking Lot and Modifications to Rear of House**

Motion was made by Historic District Commissioner Marraffa, seconded by Commissioner Alster, that the Historic District Commission, GRANT APPROVAL OF HAWP-99A (Amended) AND ISSUE THE CERTIFICATE OF APPROVAL, FINDING, BASED ON THE RECORD BEFORE HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC) AND FOR THE REASONS ARTICULATED BY HPAC, THAT THE APPLICATION MEETS SECRETARY OF INTERIOR STANDARDS TWO AND NINE AND THE BROOKES, RUSSELL, WALKER HISTORIC DISTRICT GUIDELINES (with eight [8] conditions).

Vote: 5-0

- **HAWP-49B - Applicant: Barbara Lima, 12 Brookes Avenue, Tree Removal**

Motion was made by Historic District Commissioner Alster, seconded by Commissioner Sesma, that the Historic District Commission, GRANT APPROVAL OF HAWP-49B AND ISSUE THE CERTIFICATE OF APPROVAL, FINDING, BASED ON THE RECORD BEFORE HISTORIC PRESERVATION ADVISORY COMMITTEE (HPAC) AND FOR THE REASONS ARTICULATED BY HPAC, THAT THE APPLICATION MEETS SECRETARY OF INTERIOR STANDARD ONE AND THE BROOKES, RUSSELL, WALKER HISTORIC DISTRICT GUIDELINES.

Vote: 5-0

ADJOURNMENT

There being no further business to come before the Historic District Commission, the meeting was duly adjourned at 8:39 p.m.

Respectfully submitted,

Doris R. Stokes

Executive Assistant